

# Microsoft Office Specialist Certification: Self Study

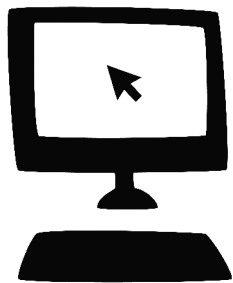
**People's Resource Center is pleased to announce a virtual self-paced study option!**

**Choose from Word 2019, Excel 2019, or PowerPoint 2019.**

- Applicants will be screened for basic computer skills and technology access before being eligible for registration
- Students must have a Windows-based computer with Office 2019 or a paid Office 365 subscription to be eligible for the classes
- Students will have access to 1:1 support by appointment for class content related questions
- Students may only register for one MOS class at a time
- The Certification exam will be proctored virtually and must be completed within 60 days of beginning the course lessons

## **This FREE virtual certification course will:**

- Validate your Microsoft Office Skills to employers with recognized certification on your resume
- Differentiate yourself in the job market
- Increase your skill level in Microsoft Office
- Broaden your abilities and increase opportunities for advancement



To begin the application process, please fill out our interest form using the QR code below.



For any questions, please contact our Computer Training Team at [ct@peoplesrc.org](mailto:ct@peoplesrc.org).