

JOB ASSISTANCE **OCTOBER 2017**



Assess Your Skills

Westmont Computer Training Center
Thursday, October 26, 10:00 - 11:30

Wheaton Computer Training Center
Monday, October 30, 3:00 - 4:30

Knowing you have the skills required for a job is essential before submitting an application. If the position is not a fit for you, save yourself some time by finding another match-worthy position or take steps to build your skills. Select from over 1000 different assessments designed to identify the level of knowledge that an individual has in a particular area, such as typing speed and accuracy, customer service skills or accounting knowledge.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 SE Orientation 1	7
8	9	10 SE Orientation 2	11	12	13	14
15	16	17 WTN Orientation 1	18 WTN Orientation 2	19	20 SE Orientation 1	21
22	23	24 SE Orientation 2	25	26 Westmont Assess Your Skills 10:00 - 11:30	27	28
29	30 Wheaton Assess Your Skills 3:00 - 4:30	31 Happy Halloween WTN Orientation 1				

♥ **PRC'S ONLINE JOB POSTING & EMPLOYMENT EVENT BOARD!**

www.prctraining.org/jobs/

Temporary Guest Password:
9eaaa9

Need help completing an online job application?

Attend Open Learning where help is available to assist you.

Open Learning in the Computer Training Center

WHEATON Open Learning Hours
Monday: 11:30 am - 1:00 pm
Wednesday: 11:30 am - 1:00 pm
Friday: 11:30 am - 1:00 pm

WESTMONT Open Learning Hours
Tuesday: 1:00 pm - 3:00 pm
Wednesday: 8:30 am - 11:30am
Thursday: 5:30 pm - 7:30 pm

