People’s Resource Center Job Assistance Program
MARCH 2020

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<td>Wheaton Job Assistance Orientation #1 9:00–11:30am</td>
<td>Wheaton #2 9:00–11:30am</td>
<td>Job Fair 101 PRC–WESTMONT 10:30–11:30AM</td>
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<td>Negotiate Your Salary DOWNERS GROVE 10:00–11:30AM</td>
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<td>PRC Job Fair PRC–WESTMONT 9:00am–Noon</td>
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<td>Wheaton JA Orientation #1 9:00–11:30am</td>
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<td>Resume vs. Robots ADDISON LIBRARY 10:00–11:30AM</td>
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Thought for the Month:
All great achievements requires time.
~Maya Angelou

People’s Resource Center–Westmont
104 Chestnut Avenue, Westmont, IL
*No registration required.

Job Fair 101
Thursday, March 5th
10:30–11:30AM
Learn how to navigate a job fair and develop a strategy to maximize your time at a job fair.

Downers Grove Public Library
1050 Curtiss St, Downers Grove, IL
*No registration required.

Negotiate Your Salary
Tuesday, March 10th
10:00–11:30AM
Learn tips to negotiate the best wages, benefits and understand timing.

Master the Phone Interview
Wednesday, March 18th
7:00–8:30 PM
Job Seeker will learn about the unique challenges of a phone interview and strategies to be successful.

Addison Public Library
4 Friendship Plaza, Addison, IL
Walk-ins welcome or feel free to register at: https://www.addisonglibrary.org/events/adults

Resume vs. Robots
Friday, March 20th
10:00–11:30AM
Learn how to get your resume past the applicant tracking system (ATS) and into the hands of a hiring manager.

Join our PRC’s Job Assistance Program to have a one-on-one job coaching!
Get started by calling: Call (630) 682–5402 x 333 to enroll in PRC Job Search Assistance

www.prctraining.org/jobs/
Log-in: PRC #
Guest Password: 9eaaa9