



# Job Assistance April 2017



PEOPLE'S RESOURCE CENTER

**Schedule of Events**  
Please Register for All Events  
(630) 682-5402 ext. 333

**WHEATON**

**JOB FAIR 101**

April 5<sup>TH</sup>, Wednesday, 11:00 - Noon

Job Fairs are an opportunity that should be embraced. Go in prepared, dressed for success, and willing to make your pitch. But also go in willing to listen, discuss, and learn. That's the hidden value in a job fair. Learn how to navigate a job fair to your gain.

**WESTMONT**

**A DAY IN THE LIFE - Q & A WITH AN ADMINISTRATIVE ASSISTANT**  
April 25<sup>TH</sup>, Tuesday, Noon - 1:30

"A Day in the Life", is your time to ask questions of an employee who has the job you are interested in. Go beyond the job description and speak with a professional to get a better understanding of the work, skills, education etc. required in your next job.

H.O.M.E. DuPage, Presents:  
**Understanding Credit**

April 20<sup>th</sup>, Thursday, 6:30 pm - 8:00 pm  
WALK-INS WELCOME!  
Come Learn about the importance of credit and credit repair.

**College of DuPage  
Career and Internship Fair**

April 13<sup>th</sup>, Thursday, 9:00 - 2:00

Local employers will be on campus to discuss available jobs and internships  
Student Resource Center, Room 2000

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 WHEATON Job Fair 101 11:00 - Noon	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30				"An obstacle is often a steeping stone" Prescott Bush		

**Need extra help learning email or applying online for jobs?** Attend **Open Learning** to have an instructor help you.

**Computer Training Center Hours** \* Instructor available to assist at these times

**WHEATON Hours of Operation**

Monday, Tuesday, Thursday.... 8:30 am - 11:30 am  
1:00 pm - 3:00 pm  
Saturday..... 9:00 am - 12:00 pm

**WHEATON Open Learning Hours**

Monday, Wednesday, Friday... 11:30 am - 1:00 pm \*

**WESTMONT Open Learning Hours**

Monday ..... 3:00 pm - 4:30 pm \*  
Tuesday..... 1:00 pm - 3:00 pm \*  
Wednesday..... 8:30 am - 11:30 am \*  
Thursday..... 5:30 pm - 7:30 pm \*

201 S. Naperville Rd., Wheaton, IL 60187



104 Chestnut Ave. Westmont, IL 60559

